

**SAFETY PROVISIONS ON HE USAGE OF THE PREMISES IN THE DIOCLETIAN'S PALACE**  
**SUBSTRUCTURES**

1. The user of a premise is obliged to comply with these Provisions pursuant to the Agreement on the Premise Usage or Cooperation Agreement.
2. The Organizer is obliged to comply with all the provisions of the Public Assemblies Act, Act on Private Security as well as with all other legal regulations and by-laws defining organization and implementation gatherings in closed areas (hiring security service, guards and hostesses etc.).
3. The Organizer is obliged to deliver a list of persons taking part in the manifestation organization, as well as their contacts and activities being performed.
4. A premise in the Substructure which is the most suitable for the manifestation has to be determined through an analysis and in accordance with the Regulation.
5. When entering the premise and in the presence of the Museum's authorized representative, the Organizer is obliged to list everything material and to determine whether something is damaged. The same procedure shall be implemented once the manifestation is finished. The Organizer is obliged to draft the report on the above mentioned and the report shall be signed by the Organizer's authorized person and Museum's director.
6. The Organizer is obliged to appoint the persons who shall be responsible for organizing and leading audience/visitors.
7. The Organizer is obliged to deliver a list of material assets that are to be used during the manifestation so that the Museum can estimate and approve its usage.
8. The Organizer is obliged to make sure that the additional panic lights, evacuation route markings, additional PP machines are set and that enough physical protection is ensured.
9. The user is obliged to implement all necessary measures with the purpose of ensuring the safety and protection of the items stated in the Agreement.
10. The Organizer is obliged to deliver a list of inflammable liquids and other matters of high risk which are to be used during the manifestation.
11. The Organizer is obliged to organize physical protection of the exhibits and materials used in the manifestation 24 hours per day.
12. The User is obliged to keep the premises clean and tidy. Food products are not allowed in the open.
13. The organizer is obliged to appoint the persons who are responsible for the evacuation and to prepare them by providing them with the suitable equipment. This measure has to be implemented with the written approval by the Museum's authorized persons.
14. When using any electrical appliances, devices, lighting and similar (cooling or heating, presentation, lights and other), everything HAS TO be turned off and the premise has to be inspected.
15. The Organizer is obliged to sign a statement confirming that he is familiar with all the provisions, conditions and regulations he has to comply with.
16. In accordance with the Article 14 and Article 2, Paragraph 7 of the Act on Restrictions on the Use of Tobacco Products (Official Gazette 137/2004), smoking is forbidden in all premises of the Split City Museum including the Diocletian's Palace Substructures.
17. The premise users are obliged to listen to and comply with the instructions of expert and authorized persons from the Museum.
18. If the above stated provisions are not complied with, the Organizer shall be held liable for any new situations which are caused by the failure to comply with the competent law or provisions (fine due to failure to comply with the law and regulations on smoking, failure to comply with the law and regulations on disturbing public law and order, endangering premise safety and protection etc.).

Director of the Split City Museum  
Branka Brekalo

